Swachh Bharat Mission – Urban Star Rating for Garbage Free Cities
Process Flow

• ULBs are required to complete their common city profile at [http://sbmcityprofile.org](http://sbmcityprofile.org), and should ensure that all fields are mandatorily filled.

• Post the completion of common city profile, the ULBs should login to SBM Urban portal [http://swachhbharaturban.gov.in/](http://swachhbharaturban.gov.in/) and follow the steps as mentioned below
  
  • Go to ‘States/Cities’ followed by ‘City level information’ and then to ‘Solid Waste Processing and Disposal’ and fill in the requisite details.
  
  • Go to ‘Garbage Free Cities’ link at the homepage and an automatic dropdown will display ‘GFC City level MIS’ and ‘GFC Ward Level MIS’
  
  • Complete both the City and Ward level MIS and check the self-assessment scores at the respective MIS.
  
  • Apply for Star rating as per eligibility on SBM Urban portal.

• After applying for a Star rating on the SBM Urban portal, the ULBs to visit [https://gfcstarrating.org](https://gfcstarrating.org) (after a gap of 12 hours) to upload their documents and declarations.

• The ULB will log in to the GFC portal using the existing credentials of the previous round. In case a ULB is applying for the first time then they would need to register themselves and create their login ID.

• After login, ULBs will need to click ‘Documents Upload’ and upload their documents against every component listed under City and Ward level data.
Process Flow

- After uploading and submitting their evidences, ULBs will then proceed to submission of the Self-Declaration for the star rating the ULB is eligible for.
- After completion of the aforementioned steps, the city has to seek approval from its respective states.
- State Government may write formally to MoHUA communicating self-declared star rating of city and request third-party certification.
- After receiving confirmation from the state, the Desktop Assessment (verification of the documents submitted by the ULB) of the application submitted will be conducted by Kantar. In case some documents are found missing, Kantar will connect with the ULBs for submission of the same. In case the ULB is unable to upload the documents, the background support team will be available to assist the ULB.
- If all the documents are completed as per the requirement of the GFC protocol, Kantar will go ahead with the inspection.
- Post completion of the steps mentioned above, the final result will be reflected on the same portal. The ward wise report will also be generated for each ULB which can be downloaded from the portal.
Visit Website: [https://sbmcityprofile.org/](https://sbmcityprofile.org/) - Complete the common city profile

Visit Website: [https://swachhbharaturban.gov.in/](https://swachhbharaturban.gov.in/) - Complete the GFC City and Ward level MIS along with Solid Waste Processing and Disposal details

Apply for Star rating as per eligibility on SBM Urban portal

On intimation, visit [https://gfcstarrating.org](https://gfcstarrating.org) - Upload documents and declarations for the star rating the ULB is eligible for
SBM City-Profile

• To visit the portal, please go to: https://sbmcityprofile.org/
• Click ‘Login’ to go to the login page
SBM City-Profile

The ULBs should use the login credentials provided by the MoHUA to access the SBM City-Profile.

The ULBs should complete the common city-profile first before proceeding to GFC MIS.
To visit the portal, please go to: https://swachhbharaturban.gov.in/
Click ‘Login’ to go to the login page
SBM(U) Portal

The ULBs should use the login credentials provided by the MoHUA to access the SBM City-Profile

The ULBs should fill in the GFC MIS details and check their self-assessment scores at Ward and City levels
GFC Portal

To Register, click on ‘Registration’ tab mentioned on the home page of the Garbage Free City Portal

During registration, two questions would pop up on the screen which would be mandatory for all ULBs to answer before they proceed:

• Is the city bin-free?
• What is the star rating the city wants to apply for?
GFC Portal Login

The ULBs which have already registered on the portal, can log in to the portal with their existing IDs and Passwords. The ULBs which have not registered yet, would register on the portal first.
• Click on ‘DOCUMENTS UPLOAD’

• The ULBs will upload their documents against the components listed under City and Ward level data to progress toward Self-Declarations
Upload and View Documents

- Click on ‘Upload Evidences’ for a component to upload documents for the same.

- After uploading the documents, the ULBs may click ‘View’ to see and review the evidences they have uploaded.

- If a ULB wishes to reupload an evidence for a component, before finally submitting all its evidences, it may click ‘View’ for that component and click the ‘Edit’ icon to do the same.
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<th>Grievance redressal</th>
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**Submission of documents**

- Once all the required documents are uploaded by the ULBs, then ULBs are required to click ‘Submit’ to proceed further
Self-Declaration

- After submitting the documents, the ULBs will be redirected to the Self-Declarations page where they will have to upload declarations in the prescribed format.

- ULBs may click the green icon on top-left (encircled in the following image) to view the prescribed format.

- The ULB will scan the declarations and upload PDF files for Ward Councillor, Bulk Garbage Generators (BGGs), Citizen Representatives.
Self-Declaration

A message “Declaration uploaded successfully.” on successfully submission of the documents will be displayed
Thank you